



Relocation Notice Policy

1. In the event of any relocation of facilities used by students enrolled in the higher education courses of the College students are to be given a minimum of three weeks notice.
2. The College is to notify Manager Quality & Regulation, HED, NSW DET in writing of any intention of such relocation at least three weeks prior to the relocation occurring.
3. Notice of any such re-location is to be advised to students using their College email account.
4. The notice of relocation is to inform students of the new address at which any relocated facility is to be found and the time and date at which the relocated facility will operate from the new location.
5. This policy was adopted by an Executive of the Board of Studies on Thursday, 2nd November 2006.

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